

DATE: August 11, 2022

TO: Fort Worth Youth Orchestra Staff
Long Term Renters

FROM: Reopening Committee

SUBJECT: Public Health Policies Update

These are the current updates to COVID-19 Policies approved by the Reopening Committee on August 2, 2022. These are effective Immediately

Please review and make sure you are familiar with the policies and procedures.

Building operators and renters who are responsible for the building during events (Monitoring outside renters, putting on recitals internally, large rehearsals, and performances) need to be intimately familiar with the building operator policies as well.

These guidelines supersede all previous guidance.

Orchestra Hall Public Health Policies

Effective 8/2/2022 Until Further Notice

The following policies are in effect until further notice to help mitigate the spread of COVID-19 throughout our community. These guidelines have been built based on Centers for Disease Control (CDC) Guidance for COVID-19 Prevention in K-12 Schools¹ (Updated Aug. 11, 2022), the American Academy of Pediatrics COVID-19 Guidance for Safe Schools² (Updated Aug. 6, 2022), American Academy of Pediatrics COVID-19 Guidance for COVID-19 Interim Guidance: Return to Sports and Physical Activity³, and guidance from the National Federation of State High School Associations⁴. As the CDC is the primary source for the following document, as guidance changes from the CDC these guidelines may be changed to be more or less restrictive to ensure the Fort Worth Youth Orchestra is in compliance with recommendations. This committee may meet to ensure these guidelines are up to date.

Guidelines are split into the following areas:

1. Students (Age 2+)
2. Employees
3. Visitors
4. Event and Facilities Operators

¹ <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

² <https://www.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

³ <https://www.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-interim-guidance-return-to-sports/>

⁴ <https://www.nfhs.org/articles/unprecedented-international-coalition-led-by-performing-arts-organizations-to-commission-covid-19-study/>

Member Public Health Policies (Age 2+)

- These policies apply to any student participating in an FWYO program or performance
- Face Masks
 - Students are strongly encouraged to wear a well-fitting mask when inside the building
 - The FWYO will follow policies of venues for select events, which may require masks.
- Instrument Covers
 - Students are strongly encouraged to use bell covers or wind-d-fenders.
 - The FWYO will follow the policies of venues for select events, which may require instrument covers.
- Physical Distancing
 - It is strongly recommended that physically distanced if possible.
 - The FWYO will follow the policies of venues for select events, which may require distancing minimum requirements.
- Self-Screen
 - Students must use the COVID-19 Self-Screen document before entering orchestra hall
 - Students failing the COVID-19 Self-Screen must stay home. Sending a student who does not pass the self-screen may result in suspension.
- Hand hygiene
 - Students must maintain good hand hygiene through the frequent use of soap & water and hand sanitizer
- Entry
 - Students & visitors must enter through designated areas
- Parents, legal guardians, and family during rehearsals
 - Parents, legal guardians, and family are considered visitors and must comply with visitor policies.
 - Capacity limits may be enforced on Fort Worth Youth Orchestra property or associated events
 - Consistent failure to comply with visitor policies may result in loss of visitor privileges and may be considered trespass
- Isolation
 - Students who start exhibiting symptoms consistent with COVID-19 will be isolated in a safe location on campus until a parent or guardian can arrive
- Testing or Proof of Vaccination
 - The FWYO will follow the policies of venues for select events. Students may be asked to show proof of vaccination or proof of a negative test for these venues. Details will be communicated in advance.
- Contact Tracing and Notification
 - If a student or staff member tests positive for COVID-19, FWYO will perform contact tracing and inform parents of students if they are a close contact. Close contact students will need to pass the self-screen tool before admittance back to FWYO events
- Instrument sanitization
 - Instruments requiring the draining of condensation or saliva must do so on disposable surfaces (paper towel, etc)

- Students must personally dispose of any material that could contain saliva
- Liability waiver
 - All students must have a parent or guardian sign the “Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19” (Addendum 2) prior to accepting the position
- Emergency contact information
 - Students shall have an emergency contact, health information/instructions and health insurance (if possessed) information on file
- Accommodations
 - The FWYO will make *reasonable accommodations* for immunocompromised and other students with disabilities who may need additional social distancing or other more conservative accommodations to ensure they are able to participate. Accommodations must be cleared by the Executive Directors’ office.

Orchestra Hall Visitor Public Health Policies

- All individuals entering Orchestra Hall or attending events sponsored by the FWYO are to abide by the following visitor policies.
 - Visitors are strongly encouraged to wear masks at the FWYO
 - Should remain physically distanced at 6ft when possible
 - Must wash hands frequently
 - Must satisfy the self-screen requirements
- FWYO reserves the right to place capacity limits in the interest of public safety
 - Large ensemble rehearsals may shut the venue to all individuals other than necessary personnel and performing student members
- Orchestra Hall is a privately owned facility. Failure to comply with policies may result in a revoking of visitor privileges or be considered trespass.
- FWYO events at locations other than Orchestra Hall will abide by venue policies. Venues may require additional measures (masking, distancing, proof of vaccination/negative test, etc.). Details of visitor requirements will be communicated to students in advance. **THE FWYO IS NOT RESPONSIBLE FOR DISRUPTIONS TO YOUR EXPERIENCE DUE TO FAILURE TO FOLLOW VENUE POLICIES.**

Orchestra Hall Public Health Policies



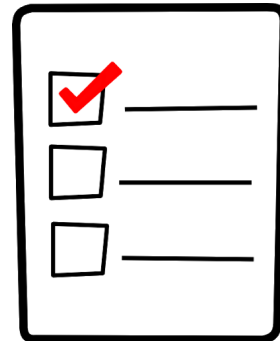
**Wear a mask
(Strongly recommended)**



Distance



Wash hands



Self-Screen before entry

Help us pack the house again! Get Vaccinated!

Venue and Facility Operations Health Policies

- Ventilation
 - Efforts to increase ventilation must be taken
 - Auditorium and halls
 - Air handlers must be on for all events in the hall
 - To increase air changes per hour in the hall, doors must be kept open
 - Weather and monitoring ability permitting, doors to the outside should be propped open to allow for airflow in the atrium
 - Offices/rooms
 - Air handlers must be on during occupancy
 - Windows are encouraged to be opened, weather permitting
 - Air filters for handlers shall be changed more frequently than manufacturer recommendations and per CDC guidance
- Performing Group Size
 - The recommended max full orchestra size to ensure safe operations at orchestra hall and other locations is as follows: 90 for 22-23, restriction removed after.
- Public Events
 - Any event where public may be present in Orchestra Hall must be approved and on file with the Executive Director or their designee
- Post-Event Sanitization
 - Increased sanitization must be performed after events including sanitization of high touch surfaces
 - Please check with the Facilities Manager to ensure there is a cleaning scheduled after your event. All events must be on the Director of Artistic Operations facility calendar.
- Reserved seating
 - Reserved seating shall be used when appropriate. Please contact David Warren for reserved seating options for your program or event to assist with distancing efforts
- Video options
 - FWYO leadership strongly encourages the recording and streaming of performances to allow options for those seeking to avoid crowds
 - Please contact David Warren for video streaming vendor options and for copyright releasing for streaming and videos for your performance
- Sanitization during event
 - Shared stands and materials shall be sanitized between uses
 - Stands should be provided to the public with hand sanitizer
- Outside event policies
 - Organizations or individuals renting must complete an assumption of risk and waiver of liability for renters form
 - Any event with more than 50 performers must be cleared by the Executive Director
 - Renters may be charged a sanitization surcharge to deep clean following the event
 - Any food-related events must be approved by the Executive Director

- Exemptions
 - All requests for exemptions to specific policies by outside organizations holding private events must be submitted for approval with the assumption of risk and waiver of liability for renters form
 - Outside groups with a Certificate of Insurance on file are exempt from all public health policies provided there is 20 feet separation from other FWYO events, visitors, and students. Organizations may be required to pay additional cleaning fees post-event.

COVID-19 SELF-SCREENING

For every person entering Orchestra Hall

A. Do you currently have any of the following symptoms?

1. Fever of 100.4° F or above or chills
2. Shortness of breath or difficulty breathing
3. New or unexplained fatigue
4. New or uncontrolled cough (or above baseline for those with chronic cough due to asthma/allergies)
5. New or unexplained diarrhea, nausea, vomiting, and/or abdominal pain
6. New or unexplained sore throat
7. New or unexplained significant muscle pain or body aches
8. New or unexplained headache, especially with fever
9. New or unexplained loss of taste of smell

B. In the past 10 days, have you been lab-confirmed or in close contact⁵ with someone who is lab-confirmed for COVID-19?

If you answered yes to any of the above, you may not enter any Fort Worth Youth Orchestra facility or event until one of the following criteria has been met:

1. It has been 5 days and I have received a negative test today. My symptoms have been improving and I have been fever-free for the past 24 hours without the use of fever-reducing medications and I am able to wear a well-fitting mask through day 10.
2. I have no symptoms, can provide proof of vaccination being up-to-date OR can provide proof of a positive case of COVID in the past 90 days, and I am able to wear a well-fitting mask through day 10.
3. It has been 10 days since symptoms first appeared, 24 hours with no fever without the use of fever-reducing medications, and symptoms 1-8 above consistent with COVID-19 are improving.

⁵ Close contact definition: You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more over a 24 hour period. People who have been exposed to someone with COVID-19 after they completed at least 5 days of isolation are not considered close contacts.